



Washington State Department of
Labor & Industries

DOSH Consultation Services
PO Box 44648
Olympia WA 98504-4648

SAFETY AND HEALTH PROGRAM ASSESSMENT WORKSHEET

Employer						
Consultant				Contact		
Date	SIC/NAICS Code		Number of employees		Total hours worked <input type="text"/>	
Facility Incidence Rates:	DART IR	<input type="text"/>	Total Recordable IR		<input type="text"/>	
Industry Incidence Rates:	DART IR	<input type="text"/>	Total Recordable IR		<input type="text"/>	
Program Elements (Scores) Indicators (<i>Enter most appropriate number</i>) Comments: What evidence helped identify/verify adequacy? What improvement action is recommended?						
Legend: 0 = No; 1 = No, Needs major improvement; 2 = Yes, Needs minor improvement; 3 = Yes N/A = Not applicable; N/E = Not evaluated						
1. Hazard Surveys						
	0	1	2	3	N/A	N/E
1. Comprehensive surveys have been conducted of all tasks and processes to identify potential hazards and necessary protective measures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
2. Safety and health inspections of facilities and equipment are performed regularly and all deficiencies are corrected in a timely manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
3. A hazard reporting and tracking system exists.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
4. Hazard surveys are reviewed and updated whenever a change in facilities, equipment, materials, or processes occurs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
5. A process is in place for investigating accidents and near misses to determine root causes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

2. Hazard Prevention and Control						
	0	1	2	3	N/A	N/E
6. All necessary safety and health policies, rules, and safe work practice procedures are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
7. Standard engineering controls, administrative controls, and preventative maintenance procedures are in place and appropriate for the types of industry hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
8. Personal Protective Equipment is provided, used, and maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
9. Proper workplace housekeeping practices are followed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
10. The organization is prepared for emergency situations including ensuring appropriate medical care for injured workers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

3. Administration and Supervision						
	0	1	2	3	N/A	N/E
11. Goals and objectives for the safety and health program have been established and communicated to all employees.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
12. Safety and health roles and responsibilities are outlined and assigned to specific personnel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
13. Individuals with assigned safety and health responsibilities have the authority and resources to perform their duties.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

3. Administration and Supervision (Continued)

	0	1	2	3	N/A	N/E
14. Safety and health rules and policies are enforced and unsafe behavior results in corrective action.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
15. A review of the organizations safety and health programs is conducted at least annually and drives appropriate program changes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

4. Safety and Health Training

	0	1	2	3	N/A	N/E
16. Individuals with assigned safety and health responsibilities have the necessary knowledge, skills, and information to perform their duties.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
17. All employees receive appropriate safety and health training on an on-going basis including a safety orientation for all new hires.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
18. Supervisors and managers receive appropriate safety and health training and understand their roles in helping to manage the organization's safety and health program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

5. Management Leadership

	0	1	2	3	N/A	N/E
19. Upper management is involved in the planning and evaluation of safety and health policies and performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
20. Management policy establishes clear priority for safety and health.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

5. Management Leadership (Continued)						
	0	1	2	3	N/A	N/E
21. Managers support safety and health policies including allocating necessary resources.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
22. Managers personally follow all safety and health rules.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

6. Employee Participation						
	0	1	2	3	N/A	N/E
23. Employees participate in hazard prevention and control activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
24. Employees take personal responsibility for correcting unsafe conditions and work practices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
25. Employees are involved in the planning and evaluation of safety and health policies and performance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Worksheet Scoring (Optional)	
Total the scores for each sub-element and list them below. The maximum possible score for each element is shown. A total score is required only if all elements have been evaluated and individually scored.	
Hazard Surveys (15)	<input type="text"/>
Hazard Prevention and Control (15)	<input type="text"/>
Administration and Supervision (15)	<input type="text"/>
Safety and Health Training (9)	<input type="text"/>
Management Leadership (12)	<input type="text"/>
Employee Participation (9)	<input type="text"/>
Total Score (75)	<input type="text"/>

Additional Comments: